



2018 Woodbury Days Grande Parade Meeting

7/26/18

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Agenda

- Start Time: Step-off 11:00 AM on Sunday, August 26th
- Parade Route: Start and End at Ojibway Park (behind Woodbury High School)
- Parade Floats and Vehicles
 - Line-up
 - Driver's License, Auto Insurance, and COI Compliance
 - Colored Cards
- Participant Drop-off and Pick-up
- Overview of Rules
- **Important:** Please distribute this information to everyone involved with your parade group
- Line-up numbers and line-up times will be communicated by Aug 15th
- Questions? Contact parade@woodburysdays.com

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Start Time

- 11:00 AM Step-off
- Line-up begins at 9:00 AM and is staggered until 10:30 AM based on line-up number.
- Parade Participant drop-off begins at 9:00 AM at Woodbury High School parking lot and will close at 10:45 AM.
- SIGNAGE will help guide where to go

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ROUTE: Start and End at Ojibway Park (Woodbury High School)

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LINE UP: FLOATS & PARADE VEHICLES
Float and Parade Vehicles Enter ONLY from Lake Road to Woodlane Drive

Signage will be present on Lake Road to indicate which lane to be in to access the Line-up area on Woodlane Drive

(Float Entry at Lake Rd & Woodlane Dr **ONLY**)

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LINE UP: FLOATS & PARADE VEHICLES
Start and End at Ojibway Park (Woodbury High School)

Float and Parade Vehicle Line-up (Entry at Lake Rd & Woodlane Dr **ONLY**)

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Driver's License, Auto Insurance, and Certificate of Insurance Compliance

- Due to our Insurance Coverage Requirements:
 - A valid driver license is needed for anyone driving a parade vehicle
 - All vehicles need current insurance
 - All units need to have a valid Certificate of Insurance (COI)
- Parade entries missing the above information will not be allowed to participate

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FLOATS & PARADE VEHICLES

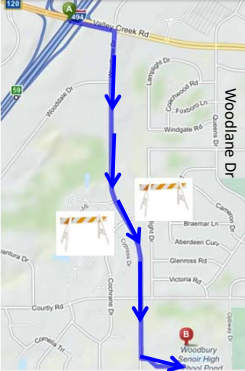
Colored Cards for Parade Vehicles and Floats:

- A colored card with the line-up number will be issued for each parade float or vehicle indicated on the application.
- These cards are required to access the Woodlane Drive line-up area from Lake Road.

NOTE:
 Floats will **NOT** be admitted into the line-up area without a card with their line-up number on it


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PARADE PARTICPANT PARKING AND DROP-OFF:
Parade Participant Entry to Woodbury High School – Southbound Woodlane Drive from Valley Creek Road



- Enter Parade Drop-off and Participant Parking area by heading south on Woodlane Drive to Woodbury High School.
- Encourage people to take Valley Creek Road to Woodlane Drive south.
- On Woodlane Drive, stay in the left lane and communicate to Public Safety that you are a parade Participant. You will be allowed to pass the barricades to the Drop Off or Participant Parking areas.
- Parade Marshals will direct you to parking and drop-off.

PARADE PARTICPANT PARKING AND DROP-OFF:



From I-94 and Valley Creek Rd
EXIT ONLY →

Enter heading south on Woodlane Drive **ONLY**

Exit north on Woodlane Drive **ONLY**

Drop-off area is on the east side of the parking lot

PARADE PARTICPANT PARKING
 Woodbury High School
 PARKING LOT
 (first come, first served)

YOU WILL NOT BE ABLE TO LEAVE UNTIL THE PARADE IS OVER (approx 2pm)

Participant/Walker Drop-off & Pick-up

→ **ENTER ONLY**

To Start of Parade

Woodbury High School

PARADE PARTICPANT PARKING AND DROP-OFF / PICK-UP

- **PARTICIPANT DROP-OFF AND PICK-UP**
 - Participants can be dropped off prior to the start of the parade.
 - The entrance to the drop-off area will be closed 10:45 AM.
 - **NO DROP-OFF OR PICK-UP ACCESS DURING THE PARADE.**
 - Participants can be picked up after the parade is COMPLETELY over and Public Safety re-opens Woodlane Drive.
- **PARTICIPANT PARKING**
 - The Woodbury High School parking lot is available for participants to park in during the parade on a FIRST COME, FIRST SERVED basis. Additional parking is available in the surrounding neighborhood.
 - Access to the lot will close at 10:45 AM. Vehicles parked in the lot **WILL NOT BE ABLE TO LEAVE UNTIL THE PARADE IS COMPLETELY OVER (approximately 2:00 PM).**
 - We STRONGLY encourage carpooling.

Parade Rules of the Road

1. **MINIMIZE GAPS** - Maintain a distance of no more than 2 car lengths behind the unit in front of you.
 - Walkers need to be able to maintain pace with the unit.
2. **STAY TOGETHER** - We love large groups, especially those that perform for parade spectators, but please avoid spreading out too far.
3. **KEEP MOVING** - All performing units MUST keep moving forward.
 - Performances along the parade route are welcome and encouraged, but a continuous walking pace must be maintained to limit gaps between groups.
4. **NO THROWING ITEMS** – Giveaways such as stickers, water, frozen treats, candy, etc. may only be handed out by walkers to parade spectators near the street curb.
 - Items may not be tossed/thrown from a vehicle or a float for the safety of the participants and spectators.
 - This is a City Ordinance and MUST BE FOLLOWED.



Communicate, communicate, communicate

Please share the parade information with everyone supporting your unit in the Parade.

- Include anyone who might be dropping people off, picking people up, or walking, riding or driving floats/vehicles in the parade.
- Communication limits misunderstandings and frustration for the participants and volunteers.
- Please help us keep things moving efficiently for everyone's enjoyment!
- **NOTE:** We will post this information on the parade website at www.woodburydays.com to make it available to distribute.

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Line-up Information and Float/Vehicle Cards

Line-up information

- Line-up information will be issued by August 15th as well as posted on www.woodburydays.com
- Float / Parade Vehicle cards will be mailed – make sure your drivers have this card!
- Suggested arrival times will be provided with the line-up numbers to ease access for all parties.
- We will separate units with music based on the information provided in the application.

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Any Questions?

Thanks for coming!
See you at
Woodbury Days!

Contact:
Parade@woodburydays.com

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